

NFLL Council Meeting Minutes

Monday, September 8, 2025

Southern/Dobson, Bldg 38, Room 608A/B (Thunderbird Think Tank) or via Zoom

Council Members:

President	Allan Zisner*✓	Curriculum	Suzanne Brown*✓
Vice President	Terri Pokosh*	Membership	
Secretary	Pat King*✓	Social	Joanne Handlong*✓
Treasurer	Fred Searing*✓		Roland Tanner*✓
Members-at-Large	Lois Schaffer*✓	Communications	Dawn Fleming*✓
	Jan Lorette*✓	Technology	
	Janice Overdorff*✓	Volunteer	Mary Adamick*
	Mike Rague*✓		Dan Taylor*✓
Past President	Jacki McDugle*✓	MCC Liaison:	Debby Smith✓

**Designates voting member per Operating Procedures for NFLL (1-9-2023)*

✓ = present

Call to Order. Allan Zisner called the meeting to order at 10:00 a.m. with a quorum of voting members present. Mary Boehlen also attended.

Minutes of Last Meeting. It was noted that Carol Stanton resigned from the Membership Committee and that Social Committee “could use more members.” The August meeting minutes were then approved as amended. (Jacki McDugle, Joanne Handlong).

Mission Minute. Dan Taylor reported a good response from participating at a Silver Linings Senior Expo event on August 16. Jacki and Suzanne presented; Terri Pokosh and Donna Astrauskas also assisted.

President’s Report. Allan discussed the Open House on September 5. Turnout was better than expected, and the event had a great impact. Allan attributed the increased attendance to better publicity and recognized Dawn for publishing a news release. Jacki said the Membership Committee’s design for the event was good. The number of new attendees was higher than expected so new member materials ran short. Having a current member sit with a couple of new members at a time to go through materials seemed to be effective. Suzanne commented that ProClass was down across the entire country during the Open House which hampered the enrollment process.

Treasurer’s Report. During August we added 124 members for a YTD total of 131. At this time last year, we were at 43. Our plan for September is to have 188 members which leaves a goal of adding 57 members during the month of September. As of 9/2/25, we have added an additional 5. Additional members are expected at the Open House.

During August, the only expense was supplies for the upcoming Open House in the amount of \$23.82. Our total expenditures YTD is \$112.94. Our revenue for 131 members is \$5,895 (\$45 x 131), resulting in a positive net balance of \$5,782.06.

In addition to the printed reports, Fred indicated that we have a total of 157 as of yesterday (9/7/25).

MCC Liaison. Debby Smith reported MCC has announced a major reorganization of the Student Affairs Division due to the college's financial situation. Layoffs have already begun. According to the email from Jeannetta Hollins, VP, Student Affairs (included in this month's NFLL meeting packet), some departments will be consolidated, merged, or downsized. It is unknown at this time how NFLL will be affected other than Debby's position will not be funded by MCC after 6/30/26. Additionally, other MCC divisions are being reorganized.

Committee Reports

- a. **Curriculum.** See included report. Suzanne distributed an updated list of sessions for which facilitators are needed. The second last column indicates regular facilitator duties are needed while the last column indicates attendance-taking only is needed.
- b. **Membership.** Jacki expressed appreciation for those who attended and assisted at Open House.
- c. **Social.** See included report. Joanne indicated that Study Halls will be scheduled for the last Tuesday of the month rather than the fourth Tuesday. Joanne will write an article for the NFLL newsletter regarding RSVP etiquette since only half of those who RSVP'd actually attended a recent event. Details for the Holiday Party are being worked out. Because of the Student Affairs Division reorganization announcement, concerns about receiving approvals for that event were raised.
- d. **Communications.** See included report. Dawn Fleming said she was very busy with publications in August. She mentioned confusion about the need to obtain permission from members to use photographs in brochures, class schedules, etc. Dawn will further investigate. She also asked about the follow-up plan for contacting people who came to Open House but didn't join that day.
- e. **Volunteer.** No written report for August. As mentioned earlier, volunteers participated in a Senior Linings Senior expo in August.
- f. **Technology.** Allan has updated the NFLL logo to include "30 Years & Still Learning" in recognition of NFLL's 30th anniversary. This should be used on all NFLL publications going forward. He mentioned using the software Canva for creating flyers for Open House and New Member Coffee. Regarding the NFLL website, Allan indicated that our site is operated on an MCC server but in such a way that security is maintained, requiring Allan to be vetted with the understanding of his rights and access to the site.

Unfinished Business

- a. "Budget surplus": Allan hopes to meet with Kathleen Perales to prepare a statement.
- b. Council Overview/Duties: It was decided that a "retreat" should be scheduled to proposed changes to the *Operating Procedures for NFLL (1/9/2023)* and to redefine the committees and their responsibilities. The MCC Library at Red Mountain was suggested as a potential meeting place.
- c. Council Member Orientation: Jacki distributed possible materials for new Council members, including an outline and basics of *Robert's Rules of Order*. Further input is requested. The finished product is expected to be a folder or binder of materials.

New Business

- a. FERPA Regulations affecting NFLL Members (a document included in the meeting packet) was deferred to October.
- b. The MCC Student Affairs reorganization was discussed at part of Debby's report earlier in the meeting.
- c. MCC is **not** closed on October 13, so the meeting will be held as originally scheduled at RM campus.

Adjournment. The meeting was adjourned at 12:06 p.m.

Next Meeting: Monday, October 13, beginning at 9:30 a.m. at PV 114 at Red Mountain.

Respectfully submitted,

Pat King
NFLL Secretary