

NFLC Council Meeting Minutes  
Monday, December 8, 2025, 9:30 a.m.  
Red Mountain PV114 or by Zoom

**Council Members:**

President	Allan Zisner*✓	Curriculum	Suzanne Brown*✓
Vice President	Terri Pokosh*✓	Membership	Shirley Epp*✓
			Penny Searing*✓
Secretary	Pat King*✓	Social	Joanne Handlong*✓
Treasurer	Fred Searing*✓		Roland Tanner*✓
Members-at-Large	Lois Schaffer*✓	Communications	Vacant*
	Jan Lorette*✓	Technology	
	Janice Overdorff*✓	Volunteer	Mary Adamick*
	Mike Rague*✓		Dan Taylor*✓
Past President	Jacki McDugle*✓	MCC Liaison:	Debby Smith

**\*Designates voting member per Operating Procedures for NFLC (1-9-2023)**

**✓ = present**

**Call to Order:** President Allan Zisner called the meeting to order at 9:34 a.m. Members Mary Boehlen and Carol Stanton were also in attendance.

**Minutes of Last Meeting:** With the correction in the attendance of Janice Overdorff (who was absent in November), the minutes were approved on a motion by Suzanne Brown and seconded by Penny Searing.

**Mission Minute:** The food for the recent Holiday Luncheon was as good as always. Musical entertainment by Salt River 5 was excellent.

**President's Report:** Allan indicated that he has been ill since October but is 95 percent better and back on his bike (which is the real indicator to many Council members).

**Treasurer's Report:** Fred Searing reported that we added 4 new members in November for a YTD total of 211. At this time last year, we were at 191. Our plan for this final year is 210 so we have exceeded our plan by 1 at end of November. Our plan for the remaining months is 12. Last year we added 16 members during the remaining months.

We incurred no expenses, so our YTD expenditures remain at \$627.09.  
Our Revenue for 211 members is \$9,495.

As of December 4, we have \$815 available due to not needing \$770 (Blue Snap 5% Fee) and \$45 Revenue due to membership exceeding plan by one member.

Fred anticipates additional membership somewhere between 12 and 16 based upon our Budget forecast and last year actual. This would generate between \$540 and \$720 additional funds in this fiscal year.

**MCC Liaison:** Debby Smith submitted a written report (included in the meeting materials packet) since she was unable to attend. Highlights included that all campuses of MCC are closed from 12/24/25 through 1/4/26; the NFLL office will be closed additional days beginning 12/22 and reopening 1/12/26. If office access is needed during that time, contact the Safety Office for assistance.

**Committee Reports: (info either in addition to or emphasized from written report)**

- a. **Curriculum.** After chairing this committee for the past five years, Suzanne would like to step back by the beginning of the spring 2027 semester. She will continue to assist the committee, but we need to look for someone to take over the chairmanship.
- b. **Membership.** Both lanyards and plastic sleeve supplies for member nametags are running low.
- c. **Social.** The Holiday Light Tour was well received. Look for photos on the NFLL website. The Holiday Luncheon had 74 reservations with 71 attendees plus the Salt River 5 band members. Study Hall at The Vig is set for December 30. Wilma Clausen has joined this committee.
- d. **Communications.** A committee chair is needed due to Dawn Fleming's relocation. The December newsletter was published by Jacki and Pat. Joanne suggested that future newsletters include a "new member" feature. Suzanne was the presenter at Sunland Village on December 1.
- e. **Volunteer.** Mary Adamick reported volunteers serving at We Care Wednesday events at Red Mountain and Dobson during November. Dan Taylor confirmed that the Volunteer Recognition Lunch will be held at EVIT on April 23. Space for hosting the Human Library event at either MCC campus has been denied since the event occurs on a Saturday. Dan will be making a presentation about NFLL to the seniors group at Las Sendas.
- f. **Technology.**

**Unfinished Business**

- a. Communications Committee Chair needed. Suggestions should be sent to Jacki.
- b. Review/Update *Operating Procedures for NFLL*. Discussion was held on suggested revisions. Pat will prepare an amended document for review. Janice Overdorff volunteered to coordinate the updating for the duties/description/responsibilities of the committees by meeting with the committee chairs/cochairs. The entire NFLL membership needs to approve changes to the Operating Procedures document; plans are to include such voting at the annual meeting in May. Roland moved that a document be created that shows each council member with the beginning and end dates of the individual's term. After being seconded by Dan, the motion passed. As secretary, Pat will create and maintain the document.

**New Business**

- a. Spending for rest of fiscal year. Fred asked committee chairs to create proposals for spending remaining funds. One idea floated was to invite frequent presenters to the Volunteer Lunch and to cover the meal cost.
- b. Future Council Meeting times. A motion by Roland and seconded by Dan to change the start of future Council meetings to 10 a.m. passed.
- c. Membership Directory. Roland will create a directory including member names, email addresses, and phone numbers of those members who agreed to have their data published. Those who have not agreed to this data release will be included with names only.

The meeting was adjourned at 11:22 a.m. The **Next Meeting** will be Monday, January 9, 2026, 10 a.m., Dobson campus, Bldg 38, Room 608A/B or via Zoom.

Respectfully submitted, Pat King, NFLL Secretary