

**MINUTES: NFLL COUNCIL MEETING; MARCH 13, 2017**  
9:30 - 11:00; MESA PUBLIC LIBRARY

**Action Item:** Motion to pay additional one hundred dollars (\$100) cost for ProClass contract was approved. Marlin announced the appointment of Anne Stehr as Parliamentarian.

**Attendees:**

President: Marlin Fried

Vice President: Dan Taylor

Past President: Pat De Burke

Treasurer: Fred Searing

Secretary: Gretchen Hirni

Members at Large: Steve Johnson, Dan Scarpone, Anne Stehr and Sandy Whitley

Committee Chairs:

Membership: Kim Gillespie for Barbara Dixon

Curriculum: Margo Heaps, Jennifer Wong

Social: Peggy Schulz

Communication: Peggy Randolph and Barbara Thelander (Co-chairs)

MCC Liaisons:

Neva Hansen, Pat Esparza

Guests:

Diana Pearce

Harmony Nelson - Mesa United Way

Arlys Medicott

Sam Wong

The March meeting was called to order by the president, Marlin Fried, with a quorum present.

Minutes of the February meeting were approved with the following corrections:

- The Newsletter postponed until after the All Members Meeting, March 24, rather than April 24.
- Allan Zisner, rather than Steve Johnson suggested offering the “volunteer class”.
- Dan Taylor is in charge of the Volunteer Appreciation Luncheon
- Corrected spelling of “Schulz”.

Dan Taylor introduced Harmony Nelson, (Director of Community Impact; Mesa United Way).

Ms. Nelson presented an overview and a handout describing “Operation Second Wind” and the AmeriCorps Program for the purpose of providing the council more information. This will enable further discussion and clarify council’s concerns. Following Ms. Nelson’s presentation, there were several questions from council members. Council members then discussed issues of concern regarding implementation of AmeriCorps. Ms. Nelson emphasized that our expectations for the applicant hired shouldn’t exceed a minimally paid applicant’s abilities.

**Treasurer’s Report**

Fred Searing reported financial activity for this month. Financially, through February, sixteen thousand dollars (\$16,000) has been spent. Fred expects, based on the budget and estimated postage, a shortfall of about three thousand dollars (\$3,000) but, we're budgeted for a five thousand dollar (\$5,000) shortfall. He answered questions from council members. Neva, MCC liaison, stated that Icon, campus print, has not yet provided information about campus printing costs.

Fred's plan for the coming year's budget preparation is that all committee chairs will have a draft of the '17-'18 budget form and instructions to fill it out and send back to him; deadline is April 8. This will give him time to put together a preliminary budget report for the council's review on the May meeting, as has been done in the past. NFLL's fiscal year is from July 1 to June 30. There were no questions at this time.

### **MCC Liaison Report**

The All Member Meeting is ready; the Volunteer Appreciation luncheon is partly in process and the Spring Picnic is coming up. We just need the estimates or the quotes for Sergos and the Spring Picnic. FYI: Aug. 1 to Dec. 15, Pat Esparza will be working at MCC 10 hours per week and at Mesa United Way for 30 hours per week. She requests items be sent ahead of time, if possible, so that everything gets accomplished. Please give Neva all your support.

Neva reported ProClass contract went up one hundred dollars (\$100) to fifteen hundred dollars (\$1,599) this year. Needs council's OK to process.

Motion to process the additional cost was made and seconded. Motion passed.

### **Old Business**

#### AmeriCorps

Council was not ready to make a decision today. Discussion included the following: Budget costs of thirtyfive hundred dollars (\$3,500/yr.), philosophical issues, finding an applicant ourselves, establishing and reviewing the job requirements, working space for applicant, computer, supervision, establishing job priorities and feedback. Dan stated it would augment and enhance what we do and give us more support as we move forward. Marlin noted concern about the cost (\$3,500/year) and suggested a small group, Dan and Pat, with committee chairs be formed to come back next month with a report to the council.

#### All Member Meeting

Peggy R. has sent out an email invitation as a method of registration so we will know how many will attend. A reminder invitation will be sent out. Peggy announced that by March 22, we need to have the final count; limited to 120 members. Mary Kay's slide show will be playing. Each committee chair will be able to talk to members. Fliers will be placed on the tables; Dr. Reyes will also attend.

### Volunteer Appreciation Lunch

Dan Taylor announced EVIT is all set up and one week prior to event, he will provide EVIT the numbers of attendees. All Committee Chairs should provide Peggy R. lists of volunteers who will then receive invitations. One week prior to the April 27, Luncheon, invitees must respond. Invitations should be sent out no later than April 1 and returned by April 20 (about 3 weeks). Peggy R. is doing a lot of work constructing the list. Marlin thanked everyone for their work.

### Scholarships - NFLL membership

Marlin announced there is a nine hundred dollar (\$940) balance in addition to two thousand (\$2,000) scholarships awarded from members' contributions. Last meeting, we voted not to award another scholarship this year. Members have contributed a total of two thousand nine hundred forty dollars (\$2,940), so far. Marlin would like to send a letter to the members who joined in the Spring and may wish to donate to the scholarship fund. Diane Pearce has the letter; as she is leaving, Marlin will revise and send to newer members. The scholarship money will be rolled over until next year. Marlin and Dan will meet on Monday with MCC.

### Nominating Committee

BeAnne Lane and Gary Kleeman have agreed to work on the Nominating Committee. Marlin is not available for an office so will join the committee.

### New Business

NFLL "Cloud" data storage: Steve Johnson explained how "Cloud" storage is not a technical issue but an management issue. Gary Kleeman will incorporate the "Cloud" into the MCC web site. Gary has two different groups looking at how to incorporate and integrate the cloud function; how to utilize it and have access.

### Curriculum Committee

Jennifer Wong reported several new changes since emailing the report to the council. Four classes were cancelled and seven proposals were received.

### Volunteer Committee

No report.

### Social Committee

Peggy Schulz emailed the report to the council and noted a change of date in the report to March 13. Tour to Sunshine Acres was wonderful.

### Membership Committee

Kim Gillespie reported for Barbara Dixon. Thank you to Barbara Dixon who stepped in at the last minute to help. New Member Coffee confusion over starting times and importance of communicating with other chairs. Suggested dates for Open House and New Member Coffee in committee's report for council's decision during April or May meetings.

Marlin introduced our guests and welcomed them to the meeting.

Communication Committee

Barbara T. announced the report had been emailed to the council.

Members at Large

Steve Johnson recommended everyone carefully read the Community Colleges district restructuring and regionalization report council members received. It is important to understand the impact to NFLL and the future direction of the CC. Also, note the promotion of the use of Red Mountain campus. Steve suggested a "Shuttle Service" between campuses could help. Pat Esparza noted the suggestion, future speculations and reported more Red Mountain classes had been added recently.

Next Council meeting: April 10, 2017; Mesa Public Library, Saguaro Room. Marlin noted that next month, we should have the start of next year's calendar.

Additionally, Allan Z's difficult 800 mile Arizona Trail hiking progress was discussed.

Respectfully Submitted,  
Gretchen Hirni, Secretary