

**NFLL Council Meeting MINUTES - Monday, February 12, 2018 - 9:30 am**

Mesa Public Library, 64 E. First St. - Saguaro Room

**Attendees:**

President: Daniel Taylor	Vice President: Roland Tanner
Secretary: Diane Grogan	Past President – Marlin Fried
Members-at-Large:	Anne Stehr
Sandra Whitley	Mary Boehlen
Curriculum: Jennifer Wong	Membership: Barbara Dixon
Social: Peggy Schulz	Volunteer: Skip Carney
Communications: Peggy Randolph	MCC Liaison: Pat Esparza

*Guests:* Allan Zisner, Ruth Tanner

1. Welcome and Introductions: The February 2018 meeting was called to order at 9:30 a.m. by D. Taylor with a quorum present. D. Taylor introduced our guest – Mrs. Ruth Tanner.

2. Approval of January 8, 2018 Minutes: A motion to approve Minutes from the January 2018 meeting was proposed by B. Dixon and seconded by S. Whitley.

- Approval of Consent Agenda: Correction to Membership Committee minutes – change date of Volunteer luncheon at EVIT from April 20 to April 26. Following the review/approval of the Consent Agenda, it will be added to the minutes. A motion to approve Consent Agenda was proposed by J. Wong and seconded by M. Boehlen.

3. Treasurer’s Report: G. Master is on vacation. He has developed a new Treasurer’s Report and will introduce it at the March meeting.

4. MCC Liaison Report: P. Esparza is ready for the New Member Coffee on Friday, February 16. March 23 is the date for the All Member meeting in the Community Room at the Red Mountain campus. Regarding the Fall Open House – currently looking at options at the Southern and Dobson campus. P. Esparza reiterated the new MCC petty cash procedures. Use petty cash for emergencies only. The purchase “P” card will be used for shopping in mid to late March. N. Hansen or P. Esparza will “shop” with us. N. Hansen has been trained, and P. Esparza will be trained in using the P Card. P. Esparza gave data from the Open House. Currently we are about 40 members shy. She wants to assist us in getting membership numbers up. Red Mountain faculty is getting involved in NFLL classes- offering fitness classes and mindfulness classes. Glenn Bennett, from Red Mountain Music Dept., will be a guest at a future meeting to discuss involvement with NFLL. J. Wong asked about Open House in October. The October 12 date at Dobson is NOT confirmed. M. Fried asked about membership number. P. Esparza said down about 40.

5. Old Business

D. Taylor will miss New Member Coffee and All Member Meeting. R. Tanner will preside as Vice President.

- Spring Open House 2018. B. Dixon stated that about 50 people signed up; however, signing up and accessing ProClass was challenging. Some people waited too long. B. Dixon sent all new members emails inviting them to the New Member Coffee (great idea!).

- Volunteer Recognition Date – D. Taylor stated that a major event conflicts with our original date of April 20, so we moved our luncheon to Thursday, April 26. B. Dixon asked who is in charge of the luncheon. She was asked at the last minute last year to send out names. D. Taylor asked M. Fried to be in charge of names for the luncheon. Submit lists of names of volunteers, in Word or Excel, to be invited to the luncheon to M. Fried. Invitations will be sent to all volunteers who will then make their reservation through ProClass. D. Taylor asked that the names be submitted before the March Council meeting and reminded us that we want to be as inclusive as possible. P. Randolph will set it up. P. Esparza will produce the program.

## 6. New Business

-Human Library: M. Fried and R. Riley are working with MCC. The project will be April 10 at the Dobson campus. There will be four (4) sessions at Dobson. Still working on dates for Red Mountain. D. Taylor asked why are there two separate programs? Why not combine the project for all community college students? P. Esparza is meeting with Dr. Sam Crandall re: Red Mountain dates. The college is interested in making this an annual or semi-annual event. They are looking for 40 “books.” Hopefully we have 20 NFLL members who can volunteer to be “books” and share their stories.

- All Members meeting March 23 at Red Mountain in the Community Room from 1-3 p.m. Senator Worsley will be the speaker. Tentative agenda – Message from Provost, Senator Worsley, Committee Chairs, and then recognition of scholarship recipients.

## 7. Discussion Items:

- Online Calendar: D. Taylor opened up a discussion about use of the on-line calendar. P. Randolph stated there used to be just one person to enter dates in the calendar, then committee chairs entered dates for their committees. Would prefer to have just one person in charge. P. Schulz has one person from Social Committee who currently enters dates in the calendar. P. Randolph added it doesn't matter who enters the dates, as long as they are firm. D. Taylor asked if we could have two people responsible for entering dates. Social Committee will continue to enter their dates. Currently the calendar goes out to 2019 – maybe don't need to go that far out. A. Zisner cautions about problems with changeover. Some conflicts may occur with one person not knowing what another has entered on the calendar. J. Wong offered to enter dates on the calendar. D. Taylor stated for the moment, let committee chairs or helpers enter their dates on the master calendar, but would like to see it centralized. M. Fried brought up security and recovery issue. Need someone to contact if locked out of the calendar. A. Zisner worked with M. Fried to resolve lock-out issue. D. Taylor asked if we need a single contact at NFLL. R. Tanner said that if the contact number is a landline, people would not be able to send a text message.

- Planning Session today after Council meeting, facilitated by Ruth Tanner. Today is Committee Chairs; later Council officers and Members-at-Large will meet.

- Members-at-Large Report: S. Whitley talked with P. Randolph about green sheets and how to use them.

## 8. Committee Action Items

- Volunteer Comm. Report: D. Taylor said Koni Christopher is arranging events, with a focus on hunger projects, for NFLL. He is trying to convince her to become a co-chair with S. Carney.

- Social Comm. Report: P. Schulz said the picnic on April 12 is all set. Notice is on the website as she sent the flyer to A. Zisner this morning. Menu items – fried chicken, Italian sausage and peppers, potato salad, cookies, rolls, watermelon, and lemonade. Bring a white elephant gift and a book for the book exchange to the picnic. There is a trip to the AZ Museum of Natural History planned for April 25. Call Mary Kay Owen. Also, re: changing the location of the Christmas party – the Windemere is cost effective. D. Taylor reminded about the bid process. P. Esparza mentioned the Arizona Golf Resort. P. Schulz suggested a change to a buffet at the Windemere, which will cost more but offer a better variety.

- Curriculum Comm. Report: J. Wong reported that all is well.

- Communication Comm. Report: See Consent Agenda.

- Membership Comm. Report: B. Dixon would like to change orientation. Also, change the instructions to bullet points. At New Member coffee, table hosts will be using volunteer sign-up sheets to let new members know about volunteer opportunities. Everyone is invited to the Coffee – wear your name tag!

- Next Council meeting: Monday, March 12 at 9:30 in the Saguaro Room.

The meeting was adjourned at 10:25 by D. Taylor. *Minutes respectfully submitted by Diane Grogan.*