

NFLL Council Meeting MINUTES - Monday, May 14, 2018 9:30 am

Mesa Public Library, 64 E. First St. - Saguaro Room

Attendees:

President: Daniel Taylor

Vice President: Roland Tanner

Secretary: Diane Grogan

Treasurer: Gregory Master

Members-at-Large: Mary Boehlen

Anne Stehr

Sandra Whitley

Daniel Scarpone

Past President: Marin Fried

Curriculum: Jennifer Wong

Communications: Peggy Randolph/Arlys Medlicott

MCC Liaison: Pat Esparza

Guests: Gary Epp, Nancy Olson, Allan Zisner

1. Welcome and Introductions: The May 2018 meeting was called to order at 9:30 a.m. by D. Taylor with a quorum present.

2. Approval of March 2018 Minutes: Correction to April Minutes: G. Master made a correction to Section 4 - Treasurer's Report. The last three sentences should be moved to a miscellaneous section of minutes since the discussion was not relevant to the Treasurer's Report. D. Grogan asked for clarification that the Curriculum Committee was aware of the motion passed in April 2018 to remove facilitator personal phone numbers from registration/class schedule materials. J. Wong stated that Curriculum Committee was aware. A motion to approve Minutes from the March 2018 meeting was proposed by M. Boehlen and seconded by P. Randolph.

- Approval of Consent Agenda: Correction to Consent Agenda: G. Master asked that the wording under the Curriculum Committee report, second bullet point under "Healthy to 100" be changed from "bank account" to "fund with MCC". A motion to approve Consent Agenda was proposed by D. Grogan and seconded by M. Boehlen.

3. President's Report: D. Taylor reported that the Volunteer Recognition luncheon was a success. He thanked the members-at-large for speaking to the attendees and sharing their stories. The Executive Committee plans to meet with the new MCC President, Richard Haney, in August.

-Clarification: NFLL member Gary Epp attended the meeting to discuss Dr. Johnston's presentation "Healthy to 100." Comments and rumors were circulating that the doctor used his NFLL class to solicit business and give free "adjustments." (not true). The presentation was mostly about healthy living. At the end, Dr. Johnston offered an evaluation to NFLL members who donated \$20.00 to NFLL. The doctor does not do any work or adjustments without an exam and x rays. G. Epp suggested the \$180.00 donation be used for scholarships. D. Taylor stated that the money was in the general fund. D Grogan suggested we use that money for scholarships for potential NFLL members. D. Scarpone suggested the money be part of the drive for scholarships. P. Esparza wanted to make it clear that the donation went

into the general fund, and make it clear when we move it to a different account. Make sure the members know where their donations ended up. D. Taylor agreed to make the process transparent. This matter of using the donation money was put on hold and will be discussed at the next meeting.

4. Treasurer's Report: G. Master presented two Treasurer's Reports. The first was a current year report. It showed an outstanding AlphaGraphics estimate of \$130.00 for the June newsletter, a newsletter design amount of \$150.00, a zeroed out Staples account we are no longer using, and a forecast surplus of \$300.00. The second report showed a forecast for 2019 with 2018 totals on the left side. Using a crude estimate, we are over budget by almost \$4,000.00, and G. Master will look at the numbers again. M. Fried asked about the fund balance of \$32,000.00, and wondered why we need so much in reserve. D. Taylor stated we do need some amount in reserve. M. Fried suggested spending on AV equipment. D. Taylor asked G. Master to look at what we need for a comfortable balance, P. Randolph asked what is the minimum amount we need in order to maintain our current lifestyle. G. Master asked Committee Chairs to send 2019 budget estimate numbers to him. D. Taylor reminded Chairs to send budget information to G. Master. P. Randolph stated we have expenses coming up with AlphaGraphics for brochures. D. Scarpone added that it is a different version of the brochure. D. Taylor asked Chairs to send a "ball park" figure to G. Master. S. Whitley moved to accept the Treasurer's Report and M. Fried seconded the motion



5. MCC Liaison Report: P. Esparza stated that MCC is now officially on "Summer Hours." The hours are Monday through Thursday from 6 am to 5 pm, so plan accordingly. Open House set-up has been submitted to M+O and IT. The date is September 21, Friday, from 1-3 pm at the Dobson campus. Annual meeting is also set up. We just need refreshments for both activities. New Member Coffee, October 5, set up is completed. J. Wong asked for clarification on location for Open House. D. Taylor confirmed that fall semester meetings are at Dobson in the Navajo Room, and spring semester meetings are at Red Mountain in the Community Room. A. Stehr asked when is enrollment. P. Esparza stated that registration begins June 15 (?), and she plans to have five people on hand to register new members. Also, the Human Library Project will be held at Red Mountain on Wednesday, September 26 with am and pm sessions. P. Esparza is the loaned executive for Mesa United Way. She has agreed with United Way to be on-site 40 hours a week working out of the Red Mountain CC office, and serving UW accounts within a five mile radius. The Community Partnership office for Pat and Neva at Red Mountain is moving to 136B in Desert Willow. The room is currently being remodeled. It has a conference table, and limited area for supplies, and should be open June 15. The PCard is in use. P. Randolph has been assisting Chandler Gilbert CC in their lifelong learning program. P. Randolph stated that Chandler Gilbert is working on using ProClass for members to pay yearly dues.

6. Old Business: Five (5) NFLL members participated in the Human Library Project. M. Fried recommended we participate again. He and R. Riley were facilitators. M. Fried stated that attendance dropped off in the afternoon, so holding two sessions is a good idea. S. Whitley reported that the Volunteer Committee has merged with the Nominating Committee and hopes to have new leadership for the Curriculum Committee. The committee will continue to meet to keep members aware of events, classes, and opportunities, and will follow up on suggestions from last fall on ways to communicate. D. Taylor clarified that M. Fried is the Nominating Committee Chair.

7. New Business: Regarding the NFLL website, Allan Zisner met with a student to discuss the web site. A. Zisner would like to take a programming class (Dream Weaver at MCC) in the fall. He estimated the cost for the class and books at \$250.00. He also wants to be sure the student assistant gets credit for working on the website. D. Taylor stated that A. Zisner wants to take a class, and asked for the Council's perspective. M. Boehlen thought it was a good idea and made a motion that NFLL spend \$250.00 for A. Zisner to take a class. J. Wong seconded the motion. A discussion ensued, and D. Scarpone moved to amend the motion to read "up to \$300.00" to spend on the class registration. R. Tanner seconded the motion. All approved. A. Zisner will check with P. Esparza for class ID# and other information before registering for the class.

8. Discussion Items: D. Taylor referred to the NF Directions document included in the meeting packet. He proposed that Council members meet during the summer as ad hoc committees to brainstorm ideas and come up with ideas and actions. He divided the NF Directions into three (3) groups – Marketing/Image, Leadership/Volunteer, and Innovative Class Directions - and assigned leaders for each group. D. Grogan asked if the ad hoc meetings would take the place of regular Council meetings. D. Taylor confirmed that there are no Council meetings in June or July. Ad hoc committees can meet at will. R. Tanner will serve as liaison for all the ad hoc groups; D. Taylor is available to attend meetings. The Saguaro Room at the Mesa Library is already reserved for June and July, if any groups wish to use that space.

10. Committee Action Items

- See Consent Agenda.

Next Council meeting: Monday, **August 13** at 9:30 in the Saguaro Room.

The meeting was adjourned at 10:35 by D. Taylor. *Minutes respectfully submitted by Diane Grogan.*