

NFL Council Meeting MINUTES - Monday, January 14, 2019 9:30 am
Mesa Public Library, 64 E. First St. – Saguaro Room

Attendees:

President: Daniel Taylor	Past President: Marlin Fried
Secretary: Diane Grogan Anne Stehr	Members-at-Large: Mary Boehlen Sandra Whitley Dan Scarpone
Curriculum: Ruth Brooks	Communications: Peggy Randolph, Arlys Medicott
Membership: Barbara Dixon	Social: Helen Dodds for Peggy Schulz
MCC Liaison: Neva Hansen	Guests: Allan Zisner

1. Welcome and Introductions: The January 2019 meeting was called to order at 9:30 a.m. by D. Taylor with a quorum present.

2. Approval of December 2018 Minutes: A motion to approve minutes was proposed by M. Boehlen and seconded by S. Whitley.

- Approval of Consent Agenda: A motion to approve Consent Agenda was proposed by M. Boehlen and seconded by S. Whitley.

3. President's Report: D. Taylor reported on the member retention survey. The plan is to send surveys to non-renewing NF members. For the 2017-18 class year, there were more (219) people than we thought who did not renew. Regarding the Spring Membership meeting, D. Taylor is still waiting to hear if MCC President will speak. If not, hopefully Nora Reyes will speak to NF members.

4. Treasurer's Report: D. Taylor read the Treasurer's report. The report was included in materials sent out prior to the meeting.

5. MCC Liaison Report: N. Hansen reported that J. Shurwin is not attending today's meeting. N. Hansen reported that all classrooms have been requested for NF for the spring semester. Still waiting for the "green light." As soon as credit courses are scheduled, NF classes will be placed. D. Taylor does not foresee any problems with classroom assignments. D. Scarpone asked about shuttle service. N. Hansen reminded us of the procedure on each campus – call Security, and give them the member's location in the parking lot. They will send a golf cart to pick up and deliver the NF member. (Better than Uber?). N. Hansen and D. Taylor worked on a new flyer for Open House. D. Scarpone said they (Gary, Dan, Peggy) are already putting out the original flyers in the community. D. Taylor asked him to contact N. Hansen about sharpening up/revising the flyer. Open House is January 25 on the Red Mountain campus. R. Brooks reported that they have a new color coded system of folders and table tents. This should cut down on the set up time because there will be no more hanging structures. N. Spence is in charge of the set up. She has nine (9) people assisting. Also, a step by step registration hand-out has been created for new NF members.

6. Old Business: H. Dodds reported for P. Schulz and Social Committee. 125 people attended the NF holiday party December 13 at the Mesa Country Club. People enjoyed the party. The food and service were great. (The potatoes were hard.) The background music was great as it allowed people to chat at their tables. \$585.00 for scholarships was raised through the quilt raffle. R. Riley and R. Tanner collected and displayed food donations for the MCC Marketplace. Wreaths made by Joan Hancock and Judy Henderson were given out as door prizes. M. Fried asked if we could give special recognition to Janice Overdorff for all

her work creating the quilts. N. Hansen suggested we recognize her at the Volunteer Luncheon. D. Taylor thought it was a great idea and will follow up on it. The honorary membership discussion from last meeting was tabled. D. Scarpone reported on scholarships. Five (5) students were chosen for \$1,000 scholarships, and checks are being prepared. The scholarship amount is \$3,000 from the NF budget, and \$2,000 from additional donations! Recipients will be invited to the General Membership meeting.

7. New Business: D. Taylor stated that we need new NF business cards. We cannot transfer the old email address listed on the card to our new email account. N. Hansen will check into ordering 500 cards with the correct email address, phone numbers, etc. Changes: the business cards need our new logo, remove the room #, keep partnership information, and change the email address. B. Dixon asked if we could have the new cards in time for the Open House. D. Taylor will come up with a plan for Open House. The Volunteer Recognition luncheon will be Friday, April 26 at EVIT. NF volunteers will register through ProClass. The plan is for check in at 11:30, program at 12:00, and lunch at 12:30. This will give the student chefs time to prepare. The Council decided on the menu items and dessert.

8. Discussion Items: Survey – Discussion of the survey results, and comments on travel/trips. An interesting item is that most people join NF after an invitation from a friend. S. Whitley suggested members bring a friend to Open House. Not as many people join on-line as previously thought. P. Randolph suggested we research paying tuition through ProClass like Chandler-Gilbert does. N. Hansen suggested a “how to” register on-line video. All agreed the survey was a valuable tool. NF strategic plan – D. Taylor asked ad hoc committees to look at the strategic plan, and let him know if your committee is working on one or more of the items. New website - A. Zisner showed the Council the updated website, and walked through many of its features. A. Zisner discussed with the group adding a “how to register” video. S. Johnson wants to add a U tube video to the website. A. Zisner suggested also adding a video of D. Taylor on the website to welcome NF members. N. Hansen is working on it. The Tech Fair dates have moved to after Spring Break, and A. Zisner hopes to have two MCC students at Open House to promote the Tech Fair. A. Zisner asked us to critique the website, and send him any suggestions or ideas. He instructed us to click on the logo on the current web site to access the new website. Use the email link to send corrections, and include the URL for reference along with a description. A suggestion was to add a “JOIN now” button on each page. Also, we need clarification about year- long vs. semester tuition. Some people try to pay twice. A question from D. Taylor was about the archives. How long do we need to keep and publish minutes, and do we need minutes from all committees? Just the monthly Council Minutes plus the Consent agenda would suffice. A. Zisner would also like a little blurb/paragraph from each committee about what that committee does.

Next Council Meeting – Monday, February 11, 2019

The meeting was adjourned at 11:00 by D. Taylor.

Minutes respectfully submitted by Diane Grogan.

New Frontiers Membership Committee Meeting
City of Mesa Downtown Library Board Room 64 East 1st Street
Minutes - January 4, 2019

Attendees:

Bob Becker, Barbara Dixon, Rose Dukelow, Marie Ganansia, Marianne Haggerty, Phyllis Johnson, Isabelle Main, Kathy McGonigle, Mary McGonigle, Kathy Mitchell, Diana Pearce, Peggy Randolph, Dan Scarpone, Carol Stanton, Anne Stehr, Cindy Walker, and Marcie Wooton

Call To Order

Chairperson Barbara Dixon called the meeting to order at 9:30am.

I. Approval of Minutes

Anne Stehr made a motion to approve the minutes from December 7, 2018. Carol Stanton seconded. The motion passed unanimously.

II. Open House Planning

Barbara Dixon reviewed the positions needed for the NFLL Open House which will be held at 1:00pm on Friday, January 25, 2019 in the Community Room at the Red Mountain Community College Campus.

- Greeters: Marcie Wooton, Carol Stanton, Vena Kleeman
- Entry Area: Dan Scarpone, Bob Becker who will use clickers to keep accurate count of attending guests
- Orientation: Mary McGonigle, Kathy Mitchell
- Pre-Registration: Diana Pearce, Anne Stehr, Marianne Haggerty
- Pro Class: Peggy Randolph, June Mikkula, Arlyss Mendicott, Ginny Garan, Cathie Rutherford
- Traffic Cop: Marie Ganansia
- Wayfarer: Rose Dukelow
- Golf Carts & Signage: Neva Hansen
- Liaison for Non-Computer Users: Isabelle Main
- Reed is in charge of class registrations
- Catalogs were mailed January 4

Participants should park in the west parking lot. Guests will be directed to enter from the front of the room. Guests will begin at the greeters table. They will receive a class schedules and an enrollment guide. The orientation slide show for the Open House has been shortened.

Members who will assist with the set-up should arrive at 11:30am to complete assembly of folders.

III. New Business

Table hosts will be assigned for the New Member Coffee after the Open House event is successfully completed. Diana Pearce will host the New Members Coffee. Peggy Randolph will have catalogs, newsletters, work sheets, and sign-in sheets for the event.

Barbara Dixon will step down as the Chairperson of Membership Committee in June.

IV. Next Semester Dates

Friday, January 25, 2019 – Open House
At Red Mt. Community College

Friday, March 22, 2019 – New Member Coffee

Next Membership Committee Meeting

Friday, February 1, 2019, 9:30am, Downtown Mesa Library

Chairperson Barbara Dixon adjourned the meeting at 10:40am.

Respectfully submitted by Cindy Walker

The Support Services Committee did not meet last month so have no minutes to include. However, we will be asking for Council approval for printing the attached tri-fold brochure for the Publicity sub-committee to use as handouts in their presentations. AphaGraphics has a promotion on tri-folds for the next couple of weeks: \$195 for 500 or \$295 for 1000. I assume we would be eligible, but I'll check before Monday.

NFLL Social Committee

Agenda - Feb. 4, 2019

Out-to-Lunch

- 1/11/19 - Olive Garden - Mary Kay report
- 2/8/19 - Golden Gate Chinese Restaurant - Peggy Strauss
- 3/8/19 - Romero's Euro Cafe - Sissy

Tours/Events

- 1/16/19 - Saint Vincent de Paul- Sissy report
- 2/27/19 - Liberty Wildlife Center - Helen Dodds
- 3/15/2019 - Phoenix Airport Terminal - Linda

Old Business

Pick out menu for the picnic

New Business

- Lois said she would send out notices for OTL and tours
- Phoenix Herpetological Society
- 2/22/19 - New Member coffee - Red Mt.

Events Lois will send out reminder dates:

OTL:

Feb. 1 - Golden Gate Chinese Restaurant
March 1 - Romeo's Euro Cafe

Tours:

2/15/19 - Liberty Wildlife Center
3/1/19 - Phoenix Airport Terminal

Open Discussion
Adjourn

Next meeting Mar. 4, 2019

Curriculum Council Report - 2/11/19

Fall '18 Semester

- Had a 69% attendance rate for Fall.

Spring '19 Semester

- 83 classes scheduled -4 classes cancelled mostly due to health issues (History of Supreme Court and American West, Opera and Car Maintenance).
- Room Assignments – all but 1 room completed prior to Feb 4 -class starting date
- Total seats available =3429, seats registered = 2408 and waitlisted (175) -
Those over 5 include
 - Butch Cassidy (8)
 - Healthy Posture (7)
 - Reiki 1 (11)
 - Save Your Photos 2 (5)
 - Save Your Photos 1 (11)
 - Mindfulness for Health (23)
 - Explore Boyce Thompson (14)
 - National Parks (25)
 - Reducing Identity Theft (18)
 - Greenland, Iceland (14)
- Facilitator training January 10 –
 - Attendees -3 new plus 7 seasoned facilitators.
- Open House
 - 35 facilitators and @12 guest presenters participated.

DVD Collection

- Check out list – 5 people have 1-3 items checked out. Con Downey had 24 -I will be retrieving Feb. 11.
- Labeling – Jennifer & Sam are labeling all the DVDs as New Frontiers.
- Location & storage – possibility the DVDs can be stored in Neva's area.

Other Info

- Nancy Olsen has resigned as Co-Chair of Curriculum
- Diane Grogan has volunteered to become Co-Chair of Curriculum
- Needed – Facilitator Coordinator

New Frontiers Volunteer Committee February Report

Volunteer Fest – A Service Luau
Dobson Campus 1/30 & 31 and Red Mountain 2/6

The Volunteer Fest is coordinated by The MCC Center for Community Engagement in collaboration with Grand Canyon University. The purpose of the Fest is to introduce students to agency representatives for volunteer opportunities. Students who volunteer 100 hours before August 1st can apply for a \$500 scholarship.

Marlin Fried, Frankie Coulter, Caroline Cline and Barbara Thelander were NF volunteers.

Dr. Seuss' Birthday – a literacy field trip
Dobson Campus - Friday, 2/22

The Center for Community & Civic Engagement will be hosting up to 200 students from local elementary schools (K-2nd grade) on Friday, February 22nd from 8:00am - 2:30pm (including set-up and clean-up) to engage in an annual Dr. Seuss themed literacy effort!

We need volunteers to help decorate the room (Feb 19 - Feb 21) and run the show (Feb 22). Volunteers will help lead the children to stations, work fun stations like "paper airplanes", help at the animal station, or even read to children.

The all member e mail will include a sign-up sheet.

Submitted by Barbara Thelander