

**NFL Council Meeting MINUTES** - Monday, April 8, 2019 9:30 am  
Mesa Public Library, 64 E. First St. – Saguaro Room

Attendees:

Vice President: Roland Tanner  
Secretary: Diane Grogan  
Members-at-Large: Mary Boehlen, Dan Scarpone, Anne Stehr, Sandy Whitley  
Communications: Peggy Randolph  
Social: Peggy Schulz, Arlys Medlicott  
Guests: Allan Zisner, Sandie Ward  
Past President: Marlin Fried  
Treasurer: Greg Master  
MCC Liaison: Neva Hansen

**1. Welcome and Introductions:** The March 2019 meeting was called to order at 9:30 a.m. by R. Tanner with a quorum present.

**2. Approval of March 2019 Minutes:** A motion to approve minutes was proposed by D. Scarpone and seconded by M. Boehlen.

- **Approval of Consent Agenda:** A motion to approve Consent Agenda was proposed by D. Grogan and seconded by P. Schulz.

**3. President's Report:** The Spring General Membership meeting was at Red Mountain (room 200) from 1 to 3 pm on March 22. The elected members' new terms and voting changes were approved by a majority. Current council members and members-at-large will serve until June of 2020. Election for officers will be held at the spring general membership meeting in 2020. Friday, April 26 is volunteer recognition luncheon at EVIT. M. Fried reported that 111 volunteers were invited, and 29 have registered for the luncheon. Greeters at the lunch will be the members at large.

**4. Treasurer's Report:** G. Master reported that expenditures are pretty much in line. Refreshment Vendor activity for the fiscal year is concluded. NF has not been charged yet by the Copy Center for the \$40.00 brochure printing. N. Hansen does not know when the charge will show up. If no charge by end of fiscal year, it may be free. (!) G. Master may want to change the 2019-20 forecast for the newsletter. Under "Great Courses" add the Russia Courses \$76.00, and move remaining expended to forecast. The ProClass fee may go up according to N. Hansen. The canopy had been purchased and is under "Misc." NF picked up eight (8) new members in March, which helps the budget. G. Master stated we are looking at a slight deficit for the year. If committee chairs have any changes to the forecast amounts for 2019-20, please let G. Master know. A motion to approve the treasurer's report was proposed by S. Whitley and seconded by P. Schulz.

**5. MCC Liaison Report:** N. Hansen invited Sandie Ward to the meeting. She is a new member who is very interested in joining committees and volunteering. Discussion about dates for fall Open House. N. Hansen has followed D. Taylor's directive to look at dates and rooms on both campuses for Open House. She won't know about availability until August 2019 after the credit classes are scheduled. P. Randolph asked about moving the Open House to Red Mountain campus. N. Hansen has requested three rooms, including break-out rooms, on both campuses. D. Grogan suggested adding Open House to the discussion items for the May 2019 meeting. P. Randolph asked what will change between now and the next meeting regarding room availability. R. Tanner will speak to D. Taylor.

**6. Old Business:** Travel group still in investigative stage. Shade structure/canopy was purchased. D. Scarpone stated it is very heavy and requires two people to put it up. The Falcon Field event was well attended and there was interest in New Frontiers. The canopy was used at the event; N. Hansen called for assistance to raise the canopy at the event. MCC will join NF at the event next year. The canopy is currently being stored in D. Scarpone's garage. N. Hansen stated there is room in the storage room for the canopy if we get rid of the wooden sticks from previous Open Houses. *(I contacted Curriculum Committee about this.)*

**7. New Business:** D. Pearce has stepped down as Scholarship Committee Chair.

D. Grogan asked about Council meetings in June and July. Last year, we held ad hoc meetings, but no formal meetings. R. Tanner asked to wait until May to decide. D. Grogan mentioned the need to schedule rooms in advance. It was decided that Council will **not** meet in June and July, but will meet in August.

**8. Discussion Items:** The NF Summer schedule of classes is almost ready to post to the website. D. Grogan (per R. Brooks) asked if we could include the full contact information (including personal phone numbers) of summer class facilitators in the class schedule. NF students register for summer courses by contacting the class facilitator – there is no on-line registration. R. Tanner stated that summer class facilitators need to be aware that their phone numbers will be posted. S. Whitley stated it was imperative to include phone numbers for registration purposes. A motion to include personal phone numbers was proposed by D. Scarpone and seconded by G. Master.

A. Stehr is aware of two members without email accounts who feel “left out” because so much info is on-line. They didn’t want to have to go on-line to find out information about class cancellations. D. Grogan stated that the facilitators should know which registered NF students do not have email addresses. Facilitators are instructed by the Gatekeepers to personally call the NF students regarding class information and changes. S. Whitley agreed on that process.

**9. Upcoming Events:** *Social* - P. Schulz reported that 74 people have signed up for the picnic at Desert Breeze Park on April 11 at 11:30. P. Schulz added two activities to her report. A June trip to Renslee Car Museum, and an October ferry trip at Canyon Lake. She also added out to lunch dates for July at Lucille’s Smoke House, and August at Organ Stop Pizza. Social Committee has a goal to schedule all activities and lunches by the beginning of the year. P. Schulz shared her concern with N. Hansen about putting down the room deposit for the holiday party at Mesa Country Club.

*Curriculum* – A. Zisner asked if we were sending out an email blast about NF summer class registration, and if there is something to post on-line about classes. (The answer is “Yes”). R. Brooks included a calendar of upcoming events in her committee report. We need to look at that calendar at the May meeting.

*Membership* – G. Master stated that if we try to increase our spring membership registrations from part year to full year it will make a big difference in the budget. N. Hansen plans to do more advertising for spring. R. Tanner stated that MCC takes their share whether a registration in full time or part time. Of course, people who are not year-round residents would probably not want full year memberships. S. Whitley added that she thoroughly enjoyed Dr. Haney’s presentation on MCC at the spring general membership meeting.

*Special Services* – A. Zisner stated that the website is fairly static right now. Please let him know if you want things added to the website; he appreciates comments and critiques. R. Tanner thanked A. Zisner for his work on the website.

*Other* – N. Hansen will be out of the office May 13-18 and August 7-13, 2019.

R. Tanner thanked all of us for volunteering our time for New Frontiers.

**Next Council Meeting – Monday, May 13, 2019.** The meeting was adjourned at 10:17 by R. Tanner. *Minutes respectfully submitted by Diane Grogan.*

\*\*\*\*\*

	<b><u>Summer 2019</u></b>	
<b>Fri</b>	<b>May 10, 2019</b>	<b>Out to Lunch</b>
<b>Tues</b>	<b>May 28, 2019</b>	<b>MCC Summer Semester begins</b>
<b>Mon</b>	<b>June 3, 2019</b>	<b>NFL Summer Class begin</b>

<b>Fri</b>	<b>June 14, 2019</b>	<b>Out to Lunch</b>
<b>Mon</b>	<b>July 1, 2019</b>	<b>Fall Semester Proposal Deadline</b>
<b>Thurs</b>	<b>July 4, 2019</b>	<b>Independence Day - No Class</b>
<b>Fri</b>	<b>July 12, 2019</b>	<b>Out to Lunch</b>
<b>Wed</b>	<b>July 31, 2019</b>	<b>NFL summer classes end</b>
<b>Thurs</b>	<b>August 1, 2019</b>	<b>MCC Summer Semester ends</b>
<b>Fri</b>	<b>August 2, 2019</b>	<b>Curriculum Meeting</b>
<b>Fri</b>	<b>August 9, 2019</b>	<b>Out to Lunch</b>
<b>Sat</b>	<b>August 17, 2019</b>	<b>MCC classes begin</b>
	<b><u>Fall 2019</u></b>	
<b>Mon</b>	<b>July 1, 2019</b>	<b>Deadline class proposal</b>
<b>Thurs</b>	<b>July 4, 2019</b>	<b>Independence Day - No Class</b>
<b>Fri</b>	<b>July 5, 2019</b>	<b>Send class grid to class facilitators</b>
<b>Fri</b>	<b>July 12, 2019</b>	<b>Out to Lunch</b>
<b>Fri</b>	<b>July 12, 2019</b>	<b>Deadline for receiving changes from class facilitators</b>
<b>Sun</b>	<b>July 14, 2019</b>	<b>Send class grid to class schedule designer and proclass coordinator</b>
<b>Mon</b>	<b>July 15, 2019</b>	<b>Send class grid to MCC for room scheduling</b>
<b>Fri</b>	<b>Aug 2 2019</b>	<b>Curriculum Meeting</b>
<b>Sun</b>	<b>Aug 4 2019</b>	<b>Send draft of class schedule to proofreaders for feedback</b>
<b>Fri</b>	<b>Aug 9 2019</b>	<b>Out to Lunch</b>
<b>Sun</b>	<b>Aug 11 2019</b>	<b>Proofreaders send feedback to class schedule designer</b>
<b>Sat</b>	<b>Aug 17 2019</b>	<b>MCC classes begin</b>
<b>Fri</b>	<b>Aug 23 2019</b>	<b>Finalize class schedule</b>
<b>Sat</b>	<b>Aug 24 2019</b>	<b>Final proof read</b>
<b>Tues</b>	<b>Aug 27 2019</b>	<b>Send final class schedule to printer</b>
<b>Tues</b>	<b>Aug 27 2019</b>	<b>Await classroom assignment, when receive send to class schedule designer and proclass coordinator</b>
<b>Mon</b>	<b>Sept 2 2019</b>	<b>Labor Day - No classes</b>
<b>Wed</b>	<b>Sept 4 2019</b>	<b>Class Schedule and Newsletter delivered to Jane Osborne (tentative)</b>
<b>Thurs</b>	<b>Sept 5 2019</b>	<b>Class Schedule and Newsletter mailed to members</b>
<b>Fri</b>	<b>Sept 6 2019</b>	<b>Curriculum meeting-9:30</b>
<b>Fri</b>	<b>Sept 6 2019</b>	<b>Facilitator Training -11:00</b>
<b>Fri</b>	<b>Sept 13 2019</b>	<b>Out to Lunch</b>
<b>Fri</b>	<b>Sept 20 2019</b>	<b>Open House (RM or Dobson)</b>
<b>Tues</b>	<b>Sept 24 2019</b>	<b>Registration</b>
<b>Mon</b>	<b>Sept 30 2019</b>	<b>Classes start</b>
<b>Fri</b>	<b>Oct 4 2019</b>	<b>Curriculum meeting -9:30</b>
<b>Fri</b>	<b>Oct 11 2019</b>	<b>Out to Lunch</b>
<b>Fri</b>	<b>Oct 18 2019</b>	<b>New Member Coffee-Dobson Campus - Tentative!</b>
<b>Fri</b>	<b>Nov 1 2019</b>	<b>Deadline for Spring 2020 proposals</b>
<b>Tues</b>	<b>Nov 5 2019</b>	<b>Send class grid to class facilitator for checking</b>
<b>Fri</b>	<b>Nov 8 2019</b>	<b>Out to Lunch</b>
<b>Mon</b>	<b>Nov 11 2019</b>	<b>Veterans Day - No classes</b>
<b>Tues</b>	<b>Nov 12 2019</b>	<b>Deadline to receive changes from class facilitators</b>
<b>Thurs</b>	<b>Nov 14 2019</b>	<b>Send class grid to class schedule designer and proclass coordinator</b>
<b>Frid</b>	<b>Nov 15 2019</b>	<b>Send class grid to MCC for room scheduling</b>

<b>Thurs-Fri</b>	<b>Nov 28-29 2019</b>	<b>Thanksgiving Holiday - No classes</b>
<b>Fri</b>	<b>Dec 6 2019</b>	<b>NFL classes end</b>
<b>Sat</b>	<b>Dec 7 2019</b>	<b>Send Class schedule to proofreaders for feedback</b>
<b>Sun</b>	<b>Dec 8 2019</b>	<b>MCC last class day</b>
<b>Thurs</b>	<b>Dec 12 2019</b>	<b>Holiday Party</b>
<b>Sat</b>	<b>Dec 14 2019</b>	<b>Proofreaders send feedback to class schedule designer</b>
<b>Wed</b>	<b>Dec 18 2019</b>	<b>Finalize class schedule. Rea will do final proof read</b>
<b>Sun</b>	<b>Dec 22 2019</b>	<b>Send class schedule to printer</b>
<b>Thurs</b>	<b>Jan 2 2020</b>	<b>Receive/pick up printed class schedule, newsletter, etc.</b>
<b>Fri</b>	<b>January 3, 2020</b>	<b>Mail Class Schedule, Newsletter, etc.</b>