

## NFL Council Meeting minutes

Monday, April 13, 2020 - 9:30 am Social Distancing WebEx meeting organized by Neva Hansen.

### Attendees:

President: Daniel Taylor

Vice President: Roland Tanner

Secretary: Diane Grogan

Treasurer: Gregory Master

Past President: Marlin Fried

Membership: Mary Boehlen, Mary McGonigle

Members-at-Large: Anne Stehr Sandra Whitley

Curriculum: Ruth Brooks, Rita Dilenno

Volunteer: Barbara Thelander, Cathy McGonigle

Social: Peggy Schulz

SS/Communications: Peggy Randolph

MCC Liaison: Neva Hansen

Webmaster: Allen Zisner

*Guests:* Kristina Bliss, MCC Interim Associate Dean

**1.** The April 2020 meeting was called to order by D. Taylor with a quorum present. Kristina Bliss, Interim Associate Dean was introduced to all by D. Taylor. K. Bliss stated she is excited about working with New Frontiers. In July, she will have worked at MCC for 17 years. She will strive to continue the relationship between MCC and New Frontiers.

**2.** Corrections to March Minutes – MCC Liaison Report: spelling of name Kris Bliss, title Interim Associate Dean, and “new” replaced with “prior”. Old Business: add Mary Ann Spishock. A motion to approve minutes from the March 2020 meeting was proposed by R. Brooks and seconded by M. Fried. Approval of Consent Agenda- n/a as no committees met.

**3. President’s Report** – D. Taylor began discussion about hosting NF classes online. K. Bliss added that webinars about using WebEx could be useful for members. A. Stehr thinks that online classes in the fall will cause membership to decline. Lots of people are not comfortable online and do not get as much out of classes. D. Taylor clarified that NF classes will not be 100% online. A. Stehr added that she could see offering a few online classes. N. Hansen agreed that a few online classes would be a good thing. R. Brooks agreed it would be good for our members who are not so mobile. D. Taylor will ask R. Tanner to send out a survey with information about NF online classes. The discussion from previous meetings about the Foundation partnership is on hold. D. Taylor explained the Mesa Cares project. Because our city has 500,000 + residents, we received federal funds. Residents may be asked to participate in surveys and give input.

**4. Treasurer’s Report** – G. Master reported a surplus of \$4600. after zeroing out budget forecast amounts for events that have been cancelled. Next month he will roll out the new budget forecast. B. Thelander asked if the MCC student scholarships had been awarded. A motion to approve March Treasurer’s report was proposed by D. Grogan and seconded by M. Fried.

**5. MCC Liaison Report** – N. Hansen reported that all MCC summer classes will be online. K. Bliss added that all Maricopa classes are online per the Provost. N. Hansen will be working from home until May 11.

**6. Discussion items** – Attendees referred to proposal from R. Dias about cancelling 2020 summer session. R. Brooks clarified that no “in person” summer classes will be held, and there is a need for someone to help Curriculum Committee get classes online. B. Thelander added that Dr. Dille is used to doing online classes. K. Bliss mentioned the Center for Teaching and Learning as a resource. B. Thelander stated times are changing very quickly. We can make decisions individually as the virus subsides. R. Brooks agreed that sounds more realistic. A. Stehr added that her son helped her access today’s meeting. D. Taylor added that she is probably in the majority as far as learning new technology. *N. Hansen received email from D. Grogan (bounced out of meeting). M. Boehlen will take minutes for remainder of meeting.* B. Thelander added we also need to consider those opportunities already in place as Gary Kleeman has sent out recently. B. Thelander added that her daughter recently finished a number of online classes with Maricopa. She is no expert, but found the process not too difficult. D. Taylor suggested M. Boehlen check with NF book clubs about using webinars to discuss books, and see what we can do between now and August. B. Thelander added love the conversation but let’s remember the “social” aspect of attending in person classes. K. Bliss agreed absolutely important to maintain social aspect of courses! N. Hansen agreed with B. Thelander. D. Taylor will ask R. Tanner to send survey to all members asking if we should have on-line classes only for the summer and maybe the fall. R. Tanner will construct the survey items and send to D. Taylor for approval and get the survey out in the next couple of days. R. Tanner added that we have a WebEx license through MCC. NF members can use MEID and MCC email address to access. R. Brooks stated that only about five NF members use MCC email accounts. R. Tanner considers this a student learning experience. N. Hansen will share the link with members. R. Tanner recently took an online class, and the first five minutes of class was a tutorial in how to use WebEx. D. Taylor suggested adding a question to the survey about learning to use WebEx. R. Tanner added that we need to find out how many presenters would be comfortable with using the WebEx format. B. Thelander repeated using the MCC Center for Learning as a resource. N. Hansen will get the links out. NF members can use the benefit as students. R. Brooks reminded to use the home email address. R. Tanner explained ease of using WebEx by calling in. He is more concerned about the instructors. He will send out link from PVCC class. M. Fried added the importance of going online in response to national events. Since we don’t know what is going to happen with social distancing, NF needs to follow MCC’s lead. There is also the realization that we may lose some NF members with a new format. B. Thelander suggested using email for next meeting. A. Zisner clarified that NF members are not as technically challenged as some people think. They use email and Facebook. Using Zoom and WebEx is not any harder than learning anything else – just play around with it and find new ways to connect. N. Hansen cautioned that MCC does not use Zoom because of security issues.

**7. Old Business** - Some people do not want their names in the NF Membership Directory. R. Tanner explained that the NF member who complained was upset because we sent out the directory in an email and 400 NF members had access to her personal information. M. Boehlen added she believes there is an option on whether people want to have their name (address, phone, email) included while

filling out forms during new member orientation. B. Thelander suggested that online personal information should be password protected. R. Tanner stated that individual passwords are the issue.

**8. New Business** – Discount in membership fees FY 2020-21. MCC has had no discussion yet on what to do with NF fees. N. Hansen brought it up with K. Bliss. She has it on her agenda. K. Bliss explained that the NF fee reduction was brought to the attention of the interim VP, and due to campus closure and class rescheduling; the topic was put into the “parking lot”. The topic will be brought up at the next Cabinet meeting. N. Hansen added that nothing is set in place as far as refunds. D. Taylor stated that at one point we discussed decreasing NF fee from \$80. to \$60. (with the \$20. to be shared equally by NF and MCC). D. Taylor added that the discount idea has been communicated with NF membership; however, no amount has been agreed on. The spring amount is more of a challenge since this year members only received half the classes for their fees. G. Master asked if MCC is amenable to reduction. K. Bliss can’t speak on behalf of the administration, but will follow up. R. Dilenno asked how many new members signed up in spring. N. Hansen believes we have 98 new NF members. R. Dilenno was new this past fall and suggests rather than discount all tuition next year, give a credit for current members to apply to their tuition next year. Full tuition due for those new to fall term. B. Thelander asked to use a mathematical way to present information to membership. Calculate how many class hours were lost. G. Master added that most of our savings were from cancelled social events, so we have a surplus.

**9. Key Upcoming Events** - Curriculum: Fall class requests are due on July 1. R. Brooks asked, regarding the July 1 deadline, if we should go ahead and start scheduling online classes. R. Tanner added we should have a back-up plan in the fall for regular and on-line classes, which will require a class for presenters/facilitators. We can use WebEx if people want to be on WebEx. We can also use MCC WebEx. A. Zisner thinks Zoom or WebEx can be used for on-line classes. He feels we should all be able to learn how to use Zoom and WebEx; however, Zoom is not supported by MCC. R. Tanner will send out WebEx info, which is free to all MCC Students. He will also add a survey questions about hosting a WebEx class in the fall. R. Brooks may add a line to the current class proposal form about hosting online classes. R. Brooks repeated the need for training the class presenters. N. Hansen suggested utilizing the facilitators. R. Tanner suggested Curriculum Committee host a WebEx meeting to discuss. B. Thelander added we have undecided issues for this first time distance meeting. Can we visit some of these issues via e mail and begin a discussion that way? N. Hansen suggested sending out an email to members. K. Bliss suggested using Google Hangouts as part of the G Suite. Both options have a share screen option. WebEx allows meetings to be recorded. B. Thelander thinks for fall 2020 we should follow what MCC is doing with their classes. N. Hansen and K. Bliss can keep us updated so that we meet deadlines. N. Hansen will keep us in the loop. K. Bliss reminded us to enlist the help of MCC's CTL (Center for Teaching and Learning) who can provide some assistance with presenting/hosting these meetings/classes. B. Thelander encouraged us to remember that our organization is a part of Mesa Community College!

The NF social distancing meeting adjourned at 11:03 am.

Next Council meeting is Monday, May 11, 2020. Minutes respectfully submitted by D. Grogan with assistance from N. Hansen and M. Boehlen!