
NFL Council August 2020 Meeting minutes

Monday, August 10, 2020 - 9:30 am Social Distancing WebEx meeting organized by Roland Tanner.

Attendees:

President: Roland Tanner

Vice President: Bob Dukelow

Secretary: Diane Grogan

Treasurer: Gregory Master

Past Presidents: Marlin Fried, Daniel Taylor Curriculum: Ruth Brooks

Members-at-Large: Margo Heaps, Ron Schueman, Fred Searing, Allan Zisner

Volunteer: Barbara Thelander, Cathy McGonigle Social: Peggy Schulz

SS/Communications: P. Randolph, A. Medlicott Membership: Mary Boehlen

CC Liaison: Neva Hansen

Guests: Marie France Ganansia

1. The July 2020 meeting was called to order at 9:35 am by R. Tanner with a quorum present.
2. A motion to approve minutes from the June 2020 meeting was proposed by D. Grogan and seconded by D. Taylor. A motion to approve consent agenda was proposed by B. Dukelow and seconded by D. Grogan.
3. **President's Report** – R. Tanner reported on MCC WebEx licenses and a request for six (6) more people to be added. R. Tanner will follow up with NF members and let them know when they have access to WebEx. He asked people to not attempt using MCC WebEx, or changing MCC passwords, until they know they have access. R. Tanner reported on the NAIL (New Adventures in Learning) in Chandler. The membership fee is \$50. a year and \$15. each semester for classes. They do not have access to Zoom or WebEx through Chandler Gilbert CC, so they pay for subscriptions. They use a CGCC building at Sun Lakes, and plan to offer 20 classes in the fall. B. Thelander mentioned that NAIL has followed our lead, along with RISE at Rio Salado. B. Thelander added that RISE is a non-profit, which has its advantages, but feels that being affiliated with MCC has more advantages.
4. **Treasurer's Report** – G. Master sent a copy of July financial report to all Council members. He later joined the meeting in progress. P. Randolph clarified the statement from the July meeting regarding that enrollment may be reduced by 30%, and tuition amount by 30%, so the ProClass fee should also be reduced by that amount. P. Randolph explained that the ProClass charge is a set charge and not based on enrollment. M. Boehlen added that we made a mistake by reducing tuition, and feels some spring members lost out. D. Taylor clarified that all members can take advantage of the price reduction – those who sign up in fall and spring. Also, the \$3,000. MCC student scholarship amount has been transferred and awarded. A motion to approve treasurer's report was proposed by D. Taylor and seconded by D. Grogan.

5. MCC Liaison Report – N. Hansen reported that MCC office hours are M-Th 8:00 to 4:30 and F 11:00 to 4:30. All business is conducted on-line, with no walk ins until after October 5.

6. Old Business – Mailings/communication with members without internet access - D. Grogan clarified that we decided at a previous meeting to send printed newsletters to a dozen members without access. R. Tanner would like to send his letter regarding NFLL classes to P. Randolph who could print and send that letter to people without email addresses. B. Thelander offered to pay for stamps. M. Ganansia stated that she mails a hard copy of the newsletter to 15 NF members, and she will do that on September 7. N. Hansen explained that it is relatively easy to get on MCC campus and access the mail room – you just need to call ahead and arrange a time. R. Tanner asked B. Thelander, P. Randolph, N. Hansen, and M. Ganansia to stay on Zoom after the Council meeting to strategize. B. Dukelow added that he has a friend without computer access. B. Dukelow invited the friend to his home to share his computer. R. Tanner acknowledged the idea, but reminded us of social distancing. Reimbursement – D. Taylor stated that it was decided at a previous meeting to reimburse A. Zisner for software purchase. N. Hansen added that A. Zisner has been reimbursed.

7. New Business – R. Tanner made an official request that someone from MCC cashier's office be able to take payments for NF members. N. Hansen explained that she has been battling this issue. Currently MCC cashiers working from their homes may not legally take payments. N. Hansen spoke to the MCC cashier, and it was determined that after the on-line registration process, a cashier will call the prospective new member and obtain the credit card information. NF members who cannot pay on-line need to know that they will be receiving a phone call from MCC regarding payment. R. Brooks asked if N. Hansen and M. Chambers can help NF members with enrollment. N. Hansen responded that she and M. Chambers have been assisting NF members. N. Hansen and M. Chambers do have access to SIS, and can do all the steps up to actual payment for membership. N. Hansen asked that new members needing assistance be referred to her. D. Grogan added that N. Hansen and M. Chambers helped enroll one of her NF friends. R. Brooks asked for explicit instructions on how to turn off ad blockers. R. Tanner states that there is plenty of step by step information online. Zoom licenses – D. Taylor made a motion to purchase Zoom licenses to use for fall classes. D. Grogan asked who the licenses were for. R. Brooks stated that Zoom licenses were needed if we don't have enough WebEx hosts, and there are 4 people (one is B. Dukelow) who need licenses. It was agreed to purchase Zoom licenses. N. Hansen added that MCC does not support Zoom platform, and if all four people get the WebEx access, we do not need to purchase Zoom licenses. M. Boehlen asked about new members. She explained that the membership committee is at a loss during social distancing, and does not know how to contact new members. R. Tanner explained the procedure – once we get a new NF member, we have the name, address, email and phone number. N. Hansen puts the information into SIS, and sends the info to C. Rutherford, A. Bloxam, and P. Randolph. P. Randolph then puts the information into ProClass, and C. Rutherford adds names to the database. M. Boehlen asked to be added to the contact list.

8. Discussion Items – Promoting/advertising - "Normal" procedures are to send newsletters and flyers to retirement communities and invite people to Open House – which we will not be holding. D. Grogan added that in her over 55 community, all group activities are canceled, but people can get information from the community website. B. Thelander knows that R. Tanner has sent email letters to NF members.

Again, the discussion was raised about people without email access or correct addresses. R. Tanner sends over 400 NF emails, and has only a few returned as undeliverable. P. Randolph brought up the post card idea from July's meeting. AlphaGraphics would charge \$240. to print and mail a NF postcard. After a short discussion, a straw vote revealed four (4) people in favor of sending postcards. Annual report – D. Taylor is working on last year's annual report. He will contact committee chairs, and hopefully have a rough draft by our August Council meeting. D. Taylor asked if he should invite Christos to our next meeting to discuss the Foundation. R. Brooks added that the NF fall class schedule is done. She will send it to A. Zisner who will post it to the website. R. Brooks will send a mass email with the class schedule attached.

Meeting was adjourned at 10:45. Next Council meeting is Monday, September 14, 2020. Minutes respectfully submitted by D. Grogan.

Curriculum Committee email to NF members:

1. **Registration: Opens Wed. Sept. 16 at 9:00am. Follow the instructions on the Class Schedule Pg. 2**
2. **Classes: If you are unfamiliar or need a refresher please take advantage of the resources and classes on Zoom and WebEx. On web page under classes are 2 folders of resources. https://newfrontiers.mesacc.edu/classes_offered.html#class-schedule**
 1. **Video and a written handout on how to join Zoom**
 2. **Video and a written handout on how to join WebEx**
 3. **During the week of Sep 21 are several classes on joining Zoom or WebEx. Please register for one of those. If there are wait lists, we will evaluate and determine if more classes are needed.**
3. **Chances are the classes you register for will be a mix of Zoom and WebEx. Zoom and WebEx are similar but if you are anxious or unfamiliar these resources will help you feel more confident. When you receive your notice and link to sign into your class 10 days prior to the class you will be able to tell if the class is WebEx or Zoom from the link. Here is another opportunity to review the web page resources.**
4. **Please log onto your classes 15 min early so there is time for problem solving to get you settled before the time for class to start on time.**

Don't forget to submit your proposals for Spring semester - Due Nov. 1. Cross your fingers we will be in the classroom again by February.

Support Services/Communications Committee

PUBLICITY:

Dan Scarpone has contacted the Mesa Tribune, and they will run our story during September in their three different publications. He also sent a story to the Mesa Republic.

Carolyn Cline has E-mailed our flyer to the major RV parks in the area.

NEWSLETTER:

Marie-France Ganansia has emailed the fall newsletter to members who were active as of 8/31/2020. The newsletter was printed at the MCC Copy Center and mailed to our non-computer users. Peggy Randolph enclosed a letter encouraging them to either join up with a friend who has a computer and attend classes together, or to dial in by phone to listen to the lectures. At this point, only one of our non-computer users has renewed. We intend to continue to distribute the newsletter to our inactive non-computer users throughout this semester.