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## NFLL Council **February 2021** Meeting minutes

Monday, February 8, 2021 - 9:30 am      Social Distancing WebEx meeting organized and chaired by Roland Tanner

### Attendees:

President: Roland Tanner

Vice President: Bob Dukelow

Secretary: Diane Grogan

Treasurer:

Past Presidents: Marlin Fried, Daniel Taylor      Curriculum: Ruth Brooks

Members-at-Large: Ron Schueman, Fred Searing

Volunteer: Cathy McGonigle, Barbara Thelander

Social:

SS/Communications: Peggy Randolph, Arlys Medlicott      Membership: Mary Boehlen

CC Liaison: Neva Hansen

Guests: Marie France Ganansia

**1.** The February 2021 meeting was called to order at 9:33 am by R. Tanner with a quorum present.

**2.** A motion to approve minutes from the January 11, 2021 meeting was proposed by D. Taylor and seconded by C. McGonigle. A motion to approve consent agenda was proposed by M. Boehlen and seconded by C. McGonigle.

**3. President's Report** – R. Tanner stressed the importance of finding a Curriculum Committee chair/co-chair. He gave examples of NAIL and GCCC adult education classes. Regarding MCC staff taking on some of the work: N. Hansen reported that they have helped out quite a bit, and she will check with Michelle Chambers to see what else she can do. C. McGonigle had suggested looking into utilizing MC resources. R. Tanner asked R. Brooks how the curriculum workload has changed since classes are online. R. Brooks reported that it is easier for the Gridmaster, easier to schedule, but there is the added responsibility of a host for each online class. D. Grogan asked for clarification about the host role. Does each class have a gatekeeper, a facilitator, a presenter, and a host? Yes. D. Grogan gave the example of Tempe/Pyle Rec. Center classes in which the host allows students to enter the virtual classroom and then signs off. NF hosts are staying for the duration of the class. R. Tanner asked if the host could pass off to the facilitator. B. Dukelow continued the discussion about Curriculum chair and how to replace an irreplaceable person. B. Dukelow suggested we call a general meeting online, invite all members to the meeting, and task members with nominating people for committee positions. D. Grogan stated she is at a loss on whom to nominate; since we have been socially distant she doesn't have an idea of who current NF members are. M. Boehlen asked if we could print out the list of NF members and email addresses. P. Randolph added that membership directory distribution fell through the cracks. R. Tanner has the NF master email list, and will send it out to Council members with the understanding that addresses are confidential. D. Grogan asked if we could send an email asking for

volunteers for Curriculum Committee. B. Thelander stated that we need a job description and training for new volunteers. She added that years ago MCC used to register NF students, and wondered if there are any duties the college can take back. C. McGonigle agreed that we need a short term fix, and suggested using some of our money to pay MCC to handle some of the curriculum responsibilities. R. Tanner stated we don't have time to give tasks back to the college. For the short term, we need a chair, and for the long term, we need to focus on fall semester. In his opinion, reaching out to the total membership may result in a small return. R. Tanner suggested the Council handle summer semester, since he has done that in the past. M. Fried liked B. Dukelow's idea of inviting members, and sending out the curriculum job descriptions. R. Tanner asked if we should have smaller group meetings as our current membership is 189. B. Dukelow suggested groups of 10 with a spokesperson. General discussion ensued: How do we get people to respond? What are the specifics? How do we get people involved? Emails? Phone calls? D. Taylor suggested the four at-large members join B. Dukelow to come up with a short term plan. B. Dukelow will write a letter/email and send it to Council members. R. Brooks will break up Curriculum Committee duties into categories and send it to R. Tanner. R. Tanner, B. Dukelow, and members-at-large will send memo to membership and schedule video meetings.

**4. Treasurer's Report** – R. Tanner summarized the Treasurer's report. P. Randolph questioned the budget amount line 9 for envelopes. D. Grogan surmised that the figures highlighted in green are forecast amounts based on last year's expenses. She also encouraged council members to contact G. Master with questions.

**5. MCC Liaison Report** – N. Hansen reported she will return to work in person after Spring Break. She has not heard about status of fall classes at MCC, but is hoping we can return to in person classes by then.

**6. Old Business** – a) Nominating Committee met and discussed finding two Council members by July 1. D. Taylor reported he hopes to have some names by the next Council meeting. The online Spring Membership meeting is planned for Friday, March 26. b) Thanks to D. Taylor, M. Ganansia, and B. Thelander for work on volunteer appreciation edition of the newsletter. c) Spring Membership meeting – R. Tanner and D. Taylor agree we need to give members more than one notification. They will send email to membership with link to virtual meeting. R. Tanner will send the agenda and link to M. Ganansia so she can include it in the newsletter.

**7. New Business** – Important dates – November 5, 2021 is the date for the Fall Membership meeting. Since we don't know when it will be safe to meet in person, we should plan on online classes for fall semester. R. Tanner thinks online classes are here to stay. D. Grogan agreed that we have more freedom with class dates and times online, but we should observe MCC semester dates. B. Thelander mentioned Open House and the NF newsletter as marketing tools, but does not think our website is a good marketing tool. R. Brooks thinks the website is great. M. Boehlen would like to see "More about Us" on the homepage of the website. P. Randolph suggested we hold just one Open House in January of 2022.

Meeting was adjourned at 10:47. The next NF Council meeting is [Monday, March 8, 2021](#). Minutes respectfully submitted by D. Grogan.