

## NFLL Council Monday September 19, 2022 Meeting minutes

In-person meeting at Mesa Public Library Board Room chaired by Cindy Schrantz.

### Attendees:

<b>President:</b>	Cindy Schrantz
<b>Vice President:</b>	Bob Dukelow
<b>Secretary:</b>	Diane Grogan
<b>Treasurer:</b>	Fred Searing
<b>Curriculum:</b>	Suzanne Brown
<b>Members-at-Large:</b>	Allan Zisner
<b>Social:</b>	Arlys Medlicott
<b>SS/Communications:</b>	Kathee Rutherford
<b>Membership:</b>	Mary Boehlen
<b>Scholarship:</b>	Barbara Thelander
<b>MCC Liaison:</b>	Neva Hansen
<b>Past Presidents:</b>	Dan Taylor

1. The September 19, 2022 NFLL Council meeting was called to order at 10:07 am by President C. Schrantz with a quorum present.

2. **August 2022 Minutes** were approved with one spelling change. B. Dukelow moved to approve August minutes; seconded by D. Taylor.

3. **President's Report** – President C. Schrantz welcomed everyone to the meeting. C Schrantz reported on meeting with K. Perales, which was mostly about money collection for NFLL activities (picnic, social events, etc.). F. Searing shared a copy of recent financial report at the meeting. F. Searing, S. Brown and C. Schrantz will meet 09/30/22 with the MCC Cashier about other options – i.e. “purple pass” – than members’ personal checks. B. Thelander hoped MCC realizes and appreciates NFLL contributions.

D. Taylor and C. Schrantz will meet with new MCC president, Dr. Robinson, on 10/27/22.

C. Schrantz contacted Rob Truman, president of CG New Adventures in Learning (NAIL). He was very receptive to working with NFLL. NAIL has more restrictions with course days and times. One idea is to offer a shared on-line course spring semester – both NAIL and NFLL use ProClass, so that is convenient. NFLL and NAIL members would enroll through their individual ProClass accounts. B. Thelander asked about technology support. C. Schrantz mentioned that Truman teaches a weekly technology class for NAIL members. A discussion about technology ideas ensued.

4. **Treasurer's Report** – F. Searing emailed the August 2022 Financial Report to Council members for FY 2022-23. The fund balance as of August 31 was \$41,620.15. During August the activity was the addition of 108 new NFLL members, and expenditures of \$200.00 for newsletter design and \$219.82 for mailing envelopes. MCC split through the end of August was \$4550.00. N. Hansen added that the current number of members is 184. D. Taylor moved to approve the Treasurer's Report; seconded by B. Thelander.

5. **MCC Liaison Report** – N. Hansen asked about the NFLL \$80.00 membership fee, and what to tell people who join in the spring and want the traditional reduced rate. Because many courses are on-line, members do not need to physically be in AZ to attend classes, so the NFLL rate is \$80.00. C. Schrantz asked K. Rutherford to draft an email to NFLL membership about the \$80.00 flat fee. Question was raised about Open House; will discuss at a later time.

## 6. **Committee Reports**

a) Curriculum – S. Brown reported on recruiting new members as class facilitators, and cross training curriculum committee members for other jobs. J. Wong will be the administrator for the summer semester. Dovey Bryant is stepping down as Class Schedule designer, and will train her replacement. S. Brown asked for suggestions for a new designer. S. Brown continued discussion about recruitment and publicity (partnering with mobile home parks like Venture Out, and independent living). Most independent living communities have their own programs. S. Brown continues to recruit class presenters. Some presenters may inquire about stipends. B. Thelander asked if MCC instructors had been considered to present classes. Yes, many have been contacted; they are extremely busy with on-line and in-person learning. S. Brown explained the “important dates” calendar, and how the NFLL calendar is developed based on MCC set dates. NFLL has a 12 week fall semester, 13 week spring semester, and 6 week summer semester. The updated NFLL important dates will be emailed to council members.

b) SS/Communications – K. Rutherford reported that registration is going okay. Some members are still having issues with ProClass, but the Google doc works well.

c) Scholarship - B. Thelander expressed the committee’s frustration with the inability to get into the new database. They are unable to log in to review student essays. B. Thelander has spoken to Adela (?), and hopes to get the issue resolved. Discussion about scholarship recipients attending Spring or Fall Membership meeting. D. Grogan asked if we could put the recipients’ pictures in the NFLL newsletter. B. Thelander brought up zip code split to determine which MCC campus is closer to most NFLL members. D. Taylor mentioned that the past report showed a pretty even balance.

d) Volunteer – Volunteer Committee still needs a chair!

e) Membership – M. Boehlen voiced her concerns about the lack of communication regarding the fall Open House. M. Boehlen reported P. Randolph sent her a list of new NFLL members, and she intends to call the new members. D. Grogan asked if Council members and members at large could help out with the calls.

f) Social –A. Medlicott reported that lunch and tours are set for October and November. The committee is having difficulties finding a venue for the holiday party: the Mesa Country Club is too expensive for a sit down dinner, and the Windemere Hotel no longer caters parties. Last year 70 people attended the holiday party; this year 100 attendees are expected. An idea is to use the RM Community Room and Sodexo catering. Several Council members were receptive to the idea. The NFLL holiday party will be around December 8th to 15th. A. Medlicott will send information to N. Hansen.

7. **Old business:** None

8. **New business:**

**Member Survey** – C. Schrantz reported that the last survey was conducted in 2018-19 and it is time for another survey. D Taylor agreed that the last survey was helpful, but cautioned to keep the survey short and simple. B. Thelander made a motion to conduct a survey this fall. D. Grogan seconded the motion. D Taylor and S. Brown will create an on-line survey.

**Workshop Review** – C. Schrantz was pleased with the September 16 workshop; all but four (4) council members were able to attend. C. Schrantz gave all a copy of additional ideas from the workshop, and focused the group on four (4) very important ideas: implement a marketing committee, define responsibilities by December 1, develop/use communication protocol, and determine by end of fiscal year the amount of scholarship money to be offered – 20% of income is suggested. A discussion followed about cost and budget, and the possibility of using reserve funds for scholarship awards and course development. C. Schrantz’s next step is to compile the individual comments from the workshop spreadsheet as we move forward.

9. **Other:** A. Zisner addressed the NFLL website, and reminded us to use the website. He would like to see the website used as a single point of communication, and make sure that information sent out to members by various committees, etc. corresponds to the website. If you would like a new page, or something added to the website, please let A. Zisner know.

Meeting was adjourned at 11:35 a.m. The next NFLL Council meeting is Monday, October 10, 2022 at 10:00 am at the Mesa Public Library. Minutes respectfully submitted by D. Grogan.

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