

NFLL Council Meeting Minutes--CORRECTED

Monday, February 12, 2024

By Zoom Only

Attendees:

President:	Cindy Schrantz*
Vice President:	Bill Lents*
Secretary:	Pat King*
Treasurer:	Fred Searing*
Members-at-Large:	Carolyn Follett*, Lois Schaffer*
Communications:	(chair needed)*
Curriculum:	Suzanne Brown*, Jacki McDugle*
Membership:	Mary Boehlen*
Social:	(chair needed)*, Monica Karels
Technology:	Allan Zisner*
Volunteer:	(chair needed)*
Scholarship:	
MCC Admin:	Dr. Sherrie Licon
MCC Liaison:	Neva Hansen
Past President:	Roland Tanner*

**Designates voting member per Operating Procedures for NFLL (1-9-2023)*

Call to Order. President Cindy called the meeting to order via Zoom at 9:33 a.m. with a quorum of voting members present.

Minutes of September Meeting. The January 2024 minutes were approved as printed after a motion by Suzanne Brown and seconded by Bill Lents.

Mission Minute. Suzanne mentioned that our upcoming speaker Randall Harrabin (Life as a National Park Service Ranger) was so impressed with our NFLL offerings that he has become a member along with Gibby Gorman who has presented A Day in the Life of a Firefighter.

President's Message. Cindy has been discussing the Volunteer Luncheon with Dan Taylor who is coordinating this event.

The next newsletter will include thank-you notes received from United Food Bank and We Care Wednesdays for donations received at the NFLL Christmas luncheon.

The March 11 Council Meeting has been changed to March 18 due to MCC spring break.

Our General Meeting has been moved from May 10 to May 3 to avoid a conflict with commencement. During the General Meeting, there will be a vote for officer positions. Although Council terms are three years, officers are elected annually. Cindy challenged the Council to identify more members to become involved at the Council level.

Cindy reminded everyone to submit volunteer hours and class attendance (as facilitator) to Diane Batchlor (dbatchlor@gmail.com). Find details at [NFL: Volunteer Hours \(mesacc.edu\)](https://mesacc.edu/NFLV).

Cindy also reported on recent administrative changes. Dr. Tammy Robinson, president of MCC, is on leave indefinitely. MCC's VP of Administrative Services has resigned.

Treasurer's Report. In his report sent to Council members separately, Treasurer Fred Searing indicated that NFLL's Fund Balance at the January was \$35,118.12.

- During January we added 25 new members for a total of 229 paid members. Last year at this time we had 223 YTD members. This represents a 3% increase from last year.
- In the prior year, we added 30 new members compared to 25 for the current spring, a decrease of 17% over last year.
- Our membership income for the month was \$1,170 for a YTD total of \$10,305.

- During January our expenditures included:
 - Holiday luncheon catering \$1,660.60
 - Envelopes/merge for mailing..... 284.50
 - Open House refreshments..... 122.53
 - January expenditures..... \$2,067.63

Total YTD expenditures \$5,214.88

- During February we received the following offset to our expenses:
 - Christmas luncheon \$40.00
 - Total event monies received* \$1,785.00

Total net YTD expenditures \$3,429.88

*We had 65 paid members and 5 guests paid for a total of 70 paid. Our cost per attendee was about \$32.

MCC Liaison Report. Neva Hansen introduced Dr. Sherrie Licon, Manager, Early Outreach and Community Connections (consequently, NFLL's manager) and Sammy Trujillo, Administrative Assistant, Community Connections. Both were in attendance via Zoom today.

Committee Reports:

Curriculum. Refer to report submitted/included in meeting materials packet.

Membership. Refer to report received after meeting materials packet sent. Regarding the process for ordering refreshments as questioned in the report, Neva Hansen clarified at this meeting that an *Official Functions Form* must be on file 30 days in advance of an event. Although this policy has been in effect for a while, the advance notice is being more strictly enforced. Once approved, items may be ordered/purchased for the upcoming event.

In response to Suzanne Brown’s question, Dr. Licon confirmed that MCC is classified as a Hispanic Serving Institution which does permit MCC to apply for additional federal funding.

Social. No report.

Communications. Refer to report submitted/included in meeting materials packet. While there is not currently a chair for this committee, Cindy and Bill are handling these tasks. Due to an increase in costs from Aster Center for NFLL to have a booth at both Aster Center expo events, an additional \$64.88 is needed above the \$500 Communications budget. Allan moved to spend the additional amount; Jacki seconded the motion. Motion carried.

Volunteer. No report.

Technology. No report.

Unfinished Business:

NFLL’s Strategic Plan (updated) will be shared at the General Meeting in May and will then be added to our website.

The MCC Scholarship addendum included in the meeting materials packet describes the procedures and process for NFLL scholarships to be offered through MCC.

The NFLL Signature Events proposal presented in the meeting materials packet set guidelines for determining dates for annual events such as the Christmas luncheon, spring picnic, etc. The guidelines allow for flexibility as needed. Allan moved to accept, Suzanne seconded, and the motion passed.

New Business:

Roland expressed the concern that new members (and many continuing members) may not be aware of all the **benefits of NFLL membership**. One idea mentioned was an ongoing column in our newsletter featuring different benefits in each issue. The NFLL website does include a member Benefits page with links (under “About”). This discussion resulted in the following action items:

- Roland will author an article for the newsletter “selling” the use of MCC’s free, secure email and Sophos, an excellent virus and malware protection software available free for NFLL members.

- Curriculum will look into a Benefits class for fall (both Zoom and in person) and the possibility for posting as an on-demand video on the NFLL website.
- Cindy will add info to our marketing sheets for the upcoming expos promoting membership benefits.

The theme for the Spring Picnic will be Hippies.

Allan reported that the Art Committee (including Mary Kay Owen and Barbara Thelander) continue to meet with MCC regarding an upcoming mural planned for the Dobson campus.

Mary mentioned that a new printed membership directory including names, phone numbers, and email addresses was planned. Cindy will review member procedures for withholding information prior to its printing and distribution.

Adjournment. The meeting was adjourned at 10:39 a.m. The next NFLL Council meeting is set for Monday, March 18, at 9:30 a.m.

Respectfully submitted,

Pat King, Secretary