

Minutes for Curriculum Meeting Thursday March 10, 2016 10:15 am

Margo Heaps conducted the meeting and we had 20 people in attendance.

Pro-class reported they had some problems with signing up for classes. The main problems were that our members did not read and follow the instructions for getting into their desired classes. Once they were walked through the instructions they were able to get into their classes. Our gatekeeping reported that the system seems to be working well. We do have some problems with the facilitators knowing who their gatekeepers are and how to use them.

Roland Tanner our summer class coordinator is out of town until early April. There are some helpers interested in assisting with summer. They were given written detailed information about the work involved for summer. Class proposals are slow coming in. We have a few all ready. We are running an experiment with the college to see if classrooms would be available mornings during the summer. We have two for Red Mountain and one for Dobson at this time.

Summer classes will be announced by a blast e-mail and will be listed on-line. We will try for the Newsletter is the timing works out. In order to sign up members will need to contact the facilitators. We have two classes from guest presenters that will need member facilitators.

We still need trainees for the chair positions. A detailed list of the responsibilities was provided to those who expressed interest. A lengthy discussion was held detailing the process of class proposals to getting the schedule done and the assignment of classrooms. We also discussed how the signs coordinator functions.

Curriculum will have storage two places. All materials used for open house will be on the 4th floor of the DTC. Open house will be held in the Atruim so those materials will be readily available. Other storage will be in the library on the Dobson campus. We are keeping the DVD class materials at the DTC. We are currently working on editing our list of DVDs and get it on the website. All VHS and CD class materials have been turned over to MCC for their use or disposal.

Charley Barry requested that facilitators be contacted and encouraged to turn in their numbers. He is especially interested that the volunteer hours be turned in since those hours have financial benefit to MCC.

We are trying to hold fewer meetings. A meeting prior to open house and one following to problem solve and perhaps one more to better coordinate summer. This would be 4 to 5 per year.

The meeting adjourned at 11:05.