

**New Frontiers Membership Committee Meeting  
City of Mesa Downtown Library Board Room  
64 East 1<sup>st</sup> Street**

**Minutes  
March 2, 2018**

**Attendees:**

Bob Becker, Diana Pearce, Barbara Dixon, Phyllis Johnson, Arlys Mendlicott, Kathy Mitchell, Peggy Randolph, Dan Scarpone, Anne Stehr, Cindy Walker, and Marcie Wooton

Call To Order

Chairperson Barbara Dixon called the meeting to order at 9:30am. She introduced introduced Cindy Walker as the Recording Secretary.

I. Approval of Minutes

Anne Stehr made a motion to approve the minutes from February 2, 2018. Dan Scarpone seconded. Kathy Mitchell had an addition to the minutes to include it was recommended to use one large room for Orientation at Open House events instead of two separate small rooms, to allow volunteers to alternate responsibilities and participate in the event. The motion passed unanimously with the correction.

II. Open House Review: Enrollment Process

There was no further discussion.

III. New Member Coffee

It was held on Friday, February 16, at 9:30am at the MCC Red Mountain Community Room, in the Mesquite Building Room M200. Binders were distributed to the 17 new members in attendance. Badges were unavailable due to computer issues. The production of badges was given to Alphas Graphics by Barbara, as Chair. Badges were later mailed out by Barbara and Peggy on Feb. 27<sup>th</sup>. Discussion followed on the best way to improve attendance and it was agreed that the Coffee should be held 2-3 weeks after the Open House, which is contingent on space availability. Members of the Welcome Team will follow up with a personal phone call to invite each new member to the coffee and share the benefits of attending the Coffee. A reminder email will be sent to the new members a week prior.

#### IV. Fall Semester Date Proposals

NFLL tries to alternate campuses each year for the Open House. However, the event location has not been confirmed yet for the Dobson Campus. Barbara Dixon and Co-Chairperson Barbara Thelander recommend Friday, September 14, for the Fall Open House and Friday, September 28, for the New Member Coffee.

#### V. New Business

Barbara Dixon asked if the committee members wanted to keep the meeting start time at 9:30am or change it. Through consensus, it was agreed to keep the start time at 9:30am.

It was discussed that if the Fall Open House is held on September 14, then open registration could be held on September 21 in the Enrollment Center at MCC, as Fridays are a slower day at the Dobson Campus. It is preferred to have one open registration date in the fall. Escorts and possibly golf carts could be available to take members from the parking lot to the Enrollment Center to register and pay for their classes. It was recommended that we should not delay announcement of classes if room assignments are not in place. The gatekeeper for each class will notify registered participants where their classes will be held.

#### Upcoming Events

- All Members Meeting – Friday, March 23, at 1:00pm, at MCC Red Mountain Community Room M200. Directories will be given out.
- Annual Spring Picnic – Thursday, April 12, beginning at 11:30am, at the Desert Breeze Park. The cost for members is \$12.
- NFLL Volunteer Recognition Lunch – Thursday, April 26, at 11:30am, at the East Valley Institute of Technology, 1601 W. Main Street, Mesa.
- Summer Semester begins May 29.
- Fall Semester begins August 18.

#### Next Membership Committee Meeting

Friday, August 3, 2018, 9:30am, Downtown Mesa Library

Anne Stehr made a motion to adjourn the meeting. Bob Becker seconded. The motion passed unanimously at 10:19am.

Respectfully submitted by Cindy Walker